Minutes of Meeting

**Town Office/Police Facility Building Committee**

Monday, November 17, 2014 at 7:00 p.m.

Members present: Kurt Kaiser and Peter Matrow, co-chairmen; David Beaudoin; Reed Coles; Dorothy Whitaker, Jo Sauriol; Steve Lobik

Members absent: Charles Kuss

Attendees: Bill Gallagher and Shane Nolan, OPM, Daedelus; Scott Magerian, Architect, Kaestle Boos; Dan Laroche, Town Emergency Manager; Evan Brassard, Town Administrator; Deb Mahar, Town Accountant; Loren Grabinsky, Consulting Engineering Services

Kurt Kaiser called the meeting to order at 7:05 pm

**NEW BUSINESS**:

**MOTION** made by Peter Matrow to accept the November 3, 2014 meeting minutes as written. Motion seconded by David Beaudoin. It was so VOTED. Jo Sauriol abstained.

**ARCHITECT UPDATE** by Loren Grabinsky, Consulting Engineering Services –Discussed Load bank on generator. Helps improve performance of generator. Holding back $150,000. They are not returning calls.

**OPM UPDATE -** Bill Gallagher

Presentment of Change Order #15

Credit for white laminate inside cabinets ($7,500.00)

Reinforcement for toilet 979.65

Relocation of sanitary line 1,368.26

Light fixtures $8,931.69

Total Change Order #15 $ 3,779.60

**MOTION** by Peter Matrow to accept Change Order #15 in the amount of $3,779.60. Reed Coles seconded the motion and all voted in favor.

Discussion regarding the $8,000 price quoted by PDS for the additional work on the gable. Instead a lattice design was suggested by Reed Coles. Dorothy Whitaker requested a simple drawing of what he had in mind.

Bill Gallagher reported that the roofing manufacturer felt the roof had been applied properly and felt the mismatched/incorrect pattern was purely aesthetics. The selectmen agree. However the roofers do agree that they made a mistake in not following the requested pattern and have offered to install snow guard, with a value of $22,000 on portions of the roof. They are asking the town to pay $2,300 for the cost of the snow guard clips.

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**MOTION** made by Peter Matrow that we accept the roof with the existing errors so long as the cost for the materials for the proposed snow guards as well as the requested additional snow guard as diagramed by Scott, does not exceed $5,000. Dorothy Whitaker seconded the motion. Opposition by Reed Coles and Jo Sauriol. The motion was passed.

Removal of the police trailers will start on Wednesday. The police were moved into the new building on November 5th and the town offices on November 14th. To enable the police vehicles safe exit from the parking lot the stone wall will be shortened by eight feet. This will be the wall end closest to Main Street.

The Hardy board representative found that the board was installed within the specifications.

Discussion regarding the Proposed Change Orders (PCO) under review.

**MOTION** by Dorothy Whitaker that we accept the $14,700 additional cost due to winter conditions experienced by them. Peter Matrow seconded the motion. Opposition by David Beaudoin. The motion was passed.

**MOTION** by Jo Sauriol that we accept #66, 96 and 98 as explained. Peter Matrow seconded the motion and all voted in favor. The motion was passed.

Shane Nolan discussed the results of the Blower Test. The building did not meet the required air exchange to qualify for the rebate monies of the MA government.

It was decided that the OPEN HOUSE will be on Sunday, December 14, 2014 from 1:00 pm to 3:00 pm.

**ROUTINE BUSINESS:**

Bills presented for payment:

PSI $ 910.00

Lowes $ 4,056.30

Squires $ 243.00

Daedelus $ 240.00

Fitzmeyer & Tocci $ 9,688.20

Kellco $12,246.81

3ive LLC $ 5,500.00

Brown Electric $ 3,400.00

Lord Associates $ 4,770.66

New Haven Moving $ 590.00

Evan Brassard $ 938.30

William Gallagher $ 95.16

Wright Line Dispatch $ 855.44

Total $ 34,046.96

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**MOTION** was made by Peter Matrow to pay bills in the amount of $34,046.96. Jo Sauriol seconded and the motion was passed.

NEXT COMMITTEE MEETING will be Monday, December 1, 2014 at 7:00 p.m.

**MOTION** made by Peter Matrow to adjourn the meeting. Jo Sauriol seconded the motion. And it was so voted.

9:15 p.m. meeting adjourned.

Sharon Coles, Recording Secretary